



2020 Continuing Education Provider Application

Thank you for your interest in becoming a Continuing Education Provider.

NASM and AFAA support ongoing professional development and education by requiring members to recertify every two years. To qualify, members must complete Continuing Education Units (CEUs) from approved providers. CEUs are awarded based on the number of hours spent in a structured educational format. Within this application, continuing education providers may apply to be a NASM or AFAA approved provider or an approved provider for BOTH at a discounted rate.

Once approved:

- Your Continuing Education (CE) Offering(s) and a link to your website, if provided, will appear on the online CEU Approved Provider List. These lists are located at www.nasm.org or at www.afa.com. Note: NASM and AFAA have **separate** lists.
- The CEU value (with the associated recertification point system) will be posted on the CEU Approved Provider List.
- You will receive instructions for the authorized use of the associated logo(s).
- Approval is awarded for a **specific CE Offering** for a **specific calendar year**.

CE Providers must demonstrate the following:

- **Health and Fitness Topical Relevance** (i.e. anatomy, nutrition, weight control, wellness, sports medicine, business management, exercise assessment, fitness program design, special populations, strength training, kinesiology, biomechanics, behavioral change, sports psychology, exercise physiology)
- **Credible Content** (i.e. proven/scientifically valid information and/or practical application/methods) that is current and unique, at an appropriate level (designed for experienced fitness professionals) and aligned with the mission and reputations of NASM and/or AFAA.
- **Author/Instructor Credentials and Related Experience** (i.e. certification, accreditation, and/or related degree)

HOW TO APPLY:

1. Complete one **Continuing Education Provider Application** for each CE Offering.
2. Please include the following supporting documentation:
 - ___ Certificate of Completion
 - ___ Course outline or agenda
 - ___ Examples of course content (home study materials or slides)
 - ___ Instructor resume or bio
 - ___ Course objectives
 - ___ Referenced text material (if applicable)
3. Submit your completed **application(s)**, **supporting documentation** and **sample completion certificate(s)** to providerprogram@nasm.org.
4. We will contact you by phone within 2-3 business days to obtain your payment. If we are unable to reach you by phone, we will contact you via email.
5. If you have questions, please contact us at **800.460.6276**.

Please complete one application per course.

PROVIDER COMPANY NAME (Must match completion certificate name) _____

HAS THIS PROVIDER BEEN PREVIOUSLY APPROVED BY NASM or AFAA? NO _____ YES _____

If yes: **NASM PROVIDER #** _____ **AFAA PROVIDER #** _____

CONTACT NAME First/Last _____

PROVIDER ADDRESS Street/City/State/ZIP _____

PROVIDER PHONE _____ **CONTACT PHONE** _____

PROVIDER EMAIL _____ **CONTACT EMAIL** _____

WEBSITE The link for the approved provider list(s) _____

CE OFFERING NAME Exactly as listed on the completion certificate

OF STRUCTURED CE OFFERING HOURS (excluding breaks) _____

WHICH ONE OF THE FOLLOWING SUBJECT AREAS BEST DESCRIBES THE COURSE RELEVANCE FOR NASM AND/OR AFAA MEMBERS:

____ ANATOMY	____ EXERCISE PHYSIOLOGY	____ SPECIAL POPULATION
____ BIOMECHANICS	____ KINESIOLOGY	____ SPORTS PSYCHOLOGY
____ BUSINESS MANAGEMENT	____ NUTRITION EDUCATION	____ STRENGTH TRAINING
____ EXERCISE ASSESSMENT	____ NUTRITION/WEIGHT CONTROL	

DESCRIBE THE CE CONTENT

Please describe course content below and provide access for online courses. If not available online, provide documentation of your course for review and approval. Include copies of: sample materials, agendas, certificate of completion.

DESCRIBE CREDENTIALS OF AUTHOR(S)/PRESENTER(S)

Please provide resumes and/or biographies for all individuals responsible for the creation or instruction of course material.

CE OFFERING DELIVERY (CHOOSE ONE):

SELF STUDY _____ WORKSHOP _____ CONFERENCE _____ # OF CONFERENCE SESSIONS _____

FOR SELF STUDY, PLEASE PROVIDE THE FOLLOWING:

MATERIAL (# of PAGES)	QUIZ (# of ITEMS)	MEDIA (# of MINS)	LOGIN (Username/Password)

FOR A WORKSHOP OR CONFERENCE, PLEASE LIST LOCATION(S)/DATE(S):

2020 FEE CALCULATION**BEST VALUE!**

Course Type	NASM Provider	Quantity	AFAA Provider	Quantity	NASM <i>and</i> AFAA	Quantity	SUB-TOTAL
Self Study	\$200		\$200		\$350		\$
Workshop	\$200		\$200		\$350		\$
Series*	\$50		\$50		\$80		\$
Conference 1-20 sessions	\$300		\$300		\$450		\$
Conference 21-60 sessions	\$500		\$500		\$800		\$
Conference 61+ sessions	\$650		\$650		\$950		\$
					TOTAL FEE		\$

*Series pricing applies to CE Offerings grouped together to create a course progression. First CE Offering is full price and each subsequent course is series pricing.

TERMS

Please allow 30 days for processing. We can only process paid in full applications. We will attempt to contact you by email if your application is incomplete. If your application remains incomplete after 60 days from the date of submission or is not approved, your request will be cancelled. We reserve the right to cancel the Approved Provider status at any time.

☐ I verify that I have read and agree to the **Provider Terms and Conditions**.

Applicant Signature: _____

Date: _____